

Proposed RTIP/Agency IT Strategic Plan (ITSP) Schedule

Activity	2007 Dates (Board meetings in Bold)	Available RTIP Report Information
2007 ITSP & RTIP Criteria —Review and approval by ITIB for distribution to agencies	January 18	
Protocol for Developing Level 1 & 2 Priority Initiatives —Presentation to ITIB by Secretary of Technology	January 18	
ProSight Training, Data Conversion —for Executive Branch agencies and Cabinet Secretariats, using 2006 RTIP criteria ¹	January 29-March 26	
ProSight Go-Live & "Break-In" — PMD staff provides heavy support to users in agency and cabinet. Level 1 and 2 initiatives identified by Secretary of Technology with sufficient information to be “proposed projects” may also be entered	March 29-April 27	
Initial 2007 RTIP Analysis —PMD staff generate a snapshot of major project portfolio using ITIB’s 2006 RTIP criteria	April 2-13	ITIB’s “first look” at ProSight output for 2007, based on 2006 criteria
Level 1 & 2 Initiatives Update —Secretary of Technology provides ITIB with update and receives guidance on further refining potential RTIP candidates Board provides feedback on “first-look” ProSight RTIP output	April 19	
ProSight Updates for ITIB 2007 RTIP Criteria —PMD	April 23-June 10	

¹ 2006 RTIP criteria will be maintained throughout ProSight training, data conversion, and ProSight “Break-In”, so that data and associated criteria are consistent with one another, eliminating possible confusion, simplifying data clean-up, and minimizing the possibility of creating additional data errors.

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staff implements changes based on 2007 criteria. Agency/secretariat users received supplemental training on changes and enter updated information accordingly.		
Reevaluate All Major IT Projects	June 11 - 18	
RTIP 2007 Scorecard —preliminary draft generated by PMD staff	June 19 - 22	ITIB's "second-look" at ProSight output for 2007, updated for 2007 criteria
RTIP 2007 Scorecard —final draft generated by PMD staff, based on agencies' certified ProSight data	July 9	ITIB's "third-look" at ProSight output for 2007, using agency-certified data
Level 1 & 2 Initiatives Update —Secretary of Technology provides ITIB with update and receives guidance on further refining potential RTIP candidates PMD Presents RTIP 2007 priorities to ITIB for approval	July 19	
Draft RTIP Report —PMD develops draft and distributes to ITIB	July 20—August 8	Draft RTIP report, included updated scorecard
RTIP Report Review and Approval —at August ITIB special meeting	August	
RTIP Report Submission —to Governor and General Assembly	September 1	Final 2007 RTIP Report
Quarterly RTIP Review —ITIB receives and reviews Major Projects Scorecard	October 18 (and every ITIB meeting thereafter)	Updated Major Projects Scorecard